



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

November 15, 2018

BOARD OF EDUCATION

Pamela Feix, President
James Na, Vice President
Irene Hernandez-Blair, Clerk
Andrew Cruz, Member
Sylvia Orozco, Member

Alexi Magallanes, Student Representative



SUPERINTENDENT
Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Don Lugo High School – Multi Purpose Room
13400 Pipeline Avenue, Chino, CA 91710
5:30 p.m. – Closed Session • 7:00 p.m. – Regular Meeting
November 15, 2018

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:30 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Existing Litigation: Government Code 54954.5(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (10 minutes)
- b. Conference with Legal Counsel Existing Litigation: Government Code 54954.5 (c) and 54956.9 (d)(1): Oxford Preparatory Academy v. Chino Valley Unified School District, et. al. SBC No. CIVDS1710045. (Chidester, Margaret A. & Associates) (10 minutes)
- c. Conference with Legal Counsel Anticipated Litigation: Government Code 54954.5(c) and 54956.9 (d)(2) and (e)(1): One possible case. (Atkinson, Andelson, Loya, Ruud & Romo) (10 minutes)
- d. Student Expulsion Matter (Education Code 35146, 48918 (c) & (j)): Case 18/19-06. (5 minutes)
- e. Public Employee Discipline/Dismissal/Release: Government Code 54957: (10 minutes)
- f. Public Employee Appointment: Government Code 54957: JHS Principal, and Director of Human Resources. (5 minutes)
- g. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Frank Arce, Sandra Chen, Lea Fellows, and Richard Rideout. (10 minutes)
- h. Public Employee Performance Evaluation (Government Code 54957.6): Superintendent (30 minutes)

I.B RECONVENE TO REGULAR OPEN MEETING: 7:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. SUPERINTENDENT'S PRESENTATION

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

- I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS
- I.F. COMMUNITY LIAISON'S COMMUNICATIONS
- I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.H. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. New Board Policy 5020.1 Students—Model Parental Rights in Child's Education Policy

Page 7

Board member Andrew Cruz recommends the adoption of new Board Policy 5020.1 Students—Model Parental Rights in Child's Education Policy.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.B. FACILITIES, PLANNING, AND OPERATIONS

II.B.1. Appointment of Member for the Measure G Bond Citizens' Oversight Committee in the Category of Business Organization Representing the Business Community Located Within the School District's Geographic Boundary

Page 12

Recommend the Board of Education consider the applicants and appoint one to the Measure G Bond Citizens' Oversight Committee in the category of business organization representing the business community located within the school district's geographic boundary.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.C. HUMAN RESOURCES

II.C.1. Public Notice and Hearing Regarding the Associated Chino Teachers Initial Bargaining Proposal to the Chino Valley Unified School District for a Successor Collective Bargaining Agreement Effective July 1, 2019

Page 13

Recommend the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School

Open Hearing ____
 Close Hearing ____
 Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

District for a successor Collective Bargaining Agreement Effective July 1, 2019.

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the November 1, 2018 Regular Meeting**

Page 18

Recommend the Board of Education approve the minutes of the November 1, 2018 regular meeting.

III.A.2. Establishment of Date and Time for Annual Organizational Meeting

Page 25

Recommend the Board of Education establish December 13, 2018, at 7:00 p.m. as the annual organizational meeting of the Chino Valley Unified School District Board of Education.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 26

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2018/2019 Application to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 27

Recommend the Board of Education approve/ratify the 2018/2019 application to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 29

Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 32

Recommend the Board of Education accept the donations.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Expulsion Case 18/19-06**

Page 34

Recommend the Board of Education approve expulsion case 18/19-06.

III.C.2. School-Sponsored Trips

Page 35

Recommend the Board of Education approve the following school-sponsored trips: Chaparral ES; Country Springs ES; Briggs K-8; Ramona JHS; Ayala HS; Chino Hills HS; and Don Lugo HS.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Page 37

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 38

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 41

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Notice of Completion for CUPCCAA Projects

Page 45

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

III.D.5. Change Order and Notice of Completion for CUPCCAA Bid 17-18-22I, Keyless Access System Integration at Dickey ES

Page 47

Recommend the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 17-18-22I, Keyless Access System Integration at Dickey ES.

III.D.6. Change Order and Notice of Completion for CUPCCAA Bid 17-18-23I, Keyless Access System Integration at Rhodes ES

Page 50

Recommend the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 17-18-23I, Keyless Access System Integration at Rhodes ES.

III.D.7. Change Order and Notice of Completion for CUPCCAA Bid 17-18-29I, Gas Line Replacement at the Former El Rancho ES

Page 53

Recommend the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 17-18-29I, Gas Line Replacement at the former El Rancho ES.

III.D.8. Bid 18-19-08F, Ayala HS New Science Building

Page 56

Recommend the Board of Education award Bid 18-19-08F, Ayala HS New Science Building to the following contractors: Bid Package 01 Survey/Demo/Earthwork/Asphalt Paving to Lee & Stires, Inc.; Bid Package 02 Site/Structural Concrete to Bravo Concrete Construction Services Inc.;

Bid Package 03 Masonry to Kretschmar & Smith, Inc.; Bid Package 04 Structural Steel/Misc. Steel to VSC, Inc. dba Vulcan Steel Company; Bid Package 05 Wood Framing to Tomahawk Builders, Inc.; Bid Package 06 Insulation/Drywall/Metal Stud Framing/Plaster to Sierra Lathing Co., Inc.; Bid Package 07 Sheet Waterproofing/Membrane Roofing to Danny Letner Inc., dba Letner Roofing Co.; Bid Package 08 Sheet Metal/Metal Panels to Risher Sutherland, Inc. dba United Contractors; Bid Package 09 Doors/Frames/Hardware to Construction Hardware; Bid Package 10 Glass/Glazing to E & R Glass Contractors, Inc.; Bid Package 11 Tile to Floored Tile & Stone, Inc.; Bid Package 12 Acoustical Panel Ceilings to Southcoast Acoustical Interiors, Inc.; Bid Package 14 Painting to Cramer Painting Inc.; Bid Package 15 Specialties to RVH Constructors, Inc.; Bid Package 16 Laboratory Casework/Finish Millwork to Stolo Cabinets, Inc.; Bid Package 17 Fire Protection to Kincaid Industries, Inc.; Bid Package 18 Plumbing/Site Utilities to Empyrean Plumbing; Bid Package 19 HVAC to Coutts Heating and Cooling, Inc.; Bid Package 20 Electrical/Fire Alarm/Low Voltage/Elevator to Southern California West Coast Electric, Inc.

III.D.9. Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2017/2018

Page 59

Recommend the Board of Education accept and file the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2017/2018.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 65

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 71

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

V. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Andrew Cruz, Member, Board of Education

SUBJECT: NEW BOARD POLICY 5020.1 STUDENTS—MODEL PARENTAL RIGHTS IN CHILD’S EDUCATION POLICY

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BACKGROUND

At its September 6, 2018 regular meeting, the Board discussed a proposed Board policy submitted by Karen England, Executive Director, Capitol Resource Institute regarding *Model Parental Rights in Child’s Education*. Ms. England’s position is that schools can and should adopt policies that respect parental rights, and that both the U.S. Supreme Court and California courts recognize that parents possess a fundamental right to direct the upbringing and education of their children.

At the request of Board member Sylvia Orozco, the Board received a legal analysis regarding the proposed policy at its November 1, 2018 meeting in conjunction with the information item.

New language is provided in UPPER CASE.

RECOMMENDATION

Board member Andrew Cruz recommends the adoption of new Board Policy 5020.1 Students—Model Parental Rights in Child’s Education Policy.

FISCAL IMPACT

Unknown.

MODEL PARENTAL RIGHTS IN CHILD'S EDUCATION POLICY**SECTION 1. DEFINITIONS.**

AS USED IN THIS POLICY:

COMPREHENSIVE SEXUAL HEALTH EDUCATION HAS THE MEANING SET FORTH IN CALIFORNIA EDUCATION CODE § 51931(B).

HIV PREVENTION EDUCATION HAS THE MEANING SET FORTH IN CALIFORNIA EDUCATION CODE § 51931(D).

FAMILY LIFE EDUCATION MEANS INSTRUCTION, MATERIALS, PRESENTATIONS, OR PROGRAMMING THAT DISCUSS GENDER, GENDER IDENTITY, GENDER EXPRESSION, SEXUAL ORIENTATION, DISCRIMINATION, HARASSMENT, BULLYING, INTIMIDATION, RELATIONSHIPS, OR FAMILY.

PHYSICAL PRIVACY CONCERN MEANS ANY CIRCUMSTANCES WHERE A CHILD MAY BE IN A STATE OF UNDRESS IN THE SAME ROOM AS SOMEONE OF THE OPPOSITE BIOLOGICAL SEX WHILE ON SCHOOL PREMISES OR, IF NOT ON SCHOOL PREMISES, WHILE UNDER THE SUPERVISION OF SCHOOL PERSONNEL. THE TERM INCLUDES, BUT IS NOT LIMITED TO, THE PRESENCE OF ANY PERSON ON SCHOOL PREMISES WHO ASSERTS A GENDER IDENTITY DIFFERENT FROM THE PERSON'S BIOLOGICAL SEX AND WHO IS PERMITTED BY POLICY, PRACTICE, OR LAW TO ACCESS RESTROOMS, LOCKER ROOMS, SHOWERS, AND OVERNIGHT ACCOMMODATIONS CONSISTENT WITH THE PERSON'S GENDER IDENTITY.

SECTION 2. RIGHT TO NOTIFICATION OF INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, RESEARCH ON PUPIL HEALTH BEHAVIORS AND RISKS, AND FAMILY LIFE EDUCATION.

- A) A PARENT OR GUARDIAN OF A PUPIL HAS THE RIGHT TO EXCUSE THEIR CHILD FROM ALL OR PART OF COMPREHENSIVE SEXUAL EDUCATION, HIV PREVENTION EDUCATION, AND FAMILY LIFE EDUCATION THROUGH A PASSIVE CONSENT ("OPT-OUT") PROCESS.
- B) AT THE BEGINNING OF EACH SCHOOL YEAR, OR, FOR A PUPIL WHO ENROLLS IN A SCHOOL AFTER THE BEGINNING OF THE SCHOOL YEAR, AT THE TIME OF THAT PUPIL'S ENROLLMENT, EACH SCHOOL SHALL NOTIFY THE PARENT OR GUARDIAN OF EACH PUPIL ABOUT INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND FAMILY LIFE EDUCATION PLANNED FOR THE COMING YEAR.

MODEL PARENTAL RIGHTS IN CHILD'S EDUCATION POLICY (CONT.)

THE NOTICE SHALL DO ALL OF THE FOLLOWING:

1. ADVISE THE PARENT OR GUARDIAN THAT WRITTEN AND AUDIOVISUAL EDUCATIONAL MATERIALS USED IN COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND FAMILY LIFE EDUCATION ARE AVAILABLE FOR INSPECTION.
2. ADVISE THE PARENT OR GUARDIAN WHETHER THE COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND/OR FAMILY LIFE EDUCATION WILL BE TAUGHT BY SCHOOL DISTRICT PERSONNEL OR BY OUTSIDE CONSULTANTS. A SCHOOL MAY PROVIDE COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION AND/OR FAMILY LIFE EDUCATION, TO BE TAUGHT BY OUTSIDE CONSULTANTS, AND MAY HOLD AN ASSEMBLY TO DELIVER COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND/OR FAMILY LIFE EDUCATION BY GUEST SPEAKERS, BUT IF IT ELECTS TO PROVIDE COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND/OR FAMILY LIFE EDUCATION IN EITHER OF THESE MANNERS, THE NOTICE SHALL INCLUDE THE DATE OF THE INSTRUCTION, THE NAME OF THE ORGANIZATION OR AFFILIATION OF EACH GUEST SPEAKER, AND INFORMATION STATING THE RIGHT OF THE PARENT OR GUARDIAN TO REQUEST A COPY OF CALIFORNIA EDUCATION CODE SECTION 51933, AND SECTION 51934. IF ARRANGEMENTS FOR THIS INSTRUCTION ARE MADE AFTER THE BEGINNING OF THE SCHOOL YEAR, NOTICE SHALL BE MADE BY MAIL OR ANOTHER COMMONLY USED METHOD OF NOTIFICATION, NO FEWER THAN 14 DAYS BEFORE THE INSTRUCTION IS DELIVERED.
3. INCLUDE INFORMATION EXPLAINING THE PARENT'S OR GUARDIAN'S RIGHT TO REQUEST A COPY OF THIS POLICY.
4. ADVISE THE PARENT OR GUARDIAN THAT THE PARENT OR GUARDIAN HAS THE RIGHT TO EXCUSE THEIR CHILD FROM COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, AND FAMILY LIFE EDUCATION AND THAT IN ORDER TO EXCUSE THEIR CHILD THEY MUST STATE THEIR REQUEST IN WRITING TO THE SCHOOL DISTRICT.

SECTION 3. RIGHT TO NOTIFICATION OF PHYSICAL PRIVACY CONCERNS.

AT THE BEGINNING OF EACH SCHOOL YEAR, OR, FOR A PUPIL WHO ENROLLS IN A SCHOOL AFTER THE BEGINNING OF THE SCHOOL YEAR, AT THE TIME OF THAT PUPIL'S ENROLLMENT, EACH SCHOOL SHALL NOTIFY THE PARENT OR GUARDIAN OF EACH PUPIL ABOUT ANY PHYSICAL PRIVACY CONCERN PLANNED

MODEL PARENTAL RIGHTS IN CHILD'S EDUCATION POLICY (CONT.)

FOR THE COMING YEAR. IF A PHYSICAL PRIVACY CONCERN OCCURS AFTER THE BEGINNING OF THE SCHOOL YEAR, NOTICE SHALL BE MADE BY MAIL OR ANOTHER COMMONLY USED METHOD OF NOTIFICATION TO EACH PARENT OR GUARDIAN NO LESS THAN 14 DAYS BEFORE THE OCCURRENCE OF A PHYSICAL PRIVACY CONCERN; OR IF A PHYSICAL PRIVACY CONCERN OCCURS WITHOUT THE PRIOR KNOWLEDGE OF SCHOOL PERSONNEL, WITHIN TWENTY-FOUR (24) HOURS OF ANY SCHOOL PERSONNEL FIRST LEARNING OF THE PHYSICAL PRIVACY CONCERN.

THE NOTICE SHALL DO ALL OF THE FOLLOWING:

1. ADVISE THE PARENT OR GUARDIAN OF THE SPECIFIC CIRCUMSTANCES RESULTING IN THE PHYSICAL PRIVACY CONCERN, PROVIDED HOWEVER THAT THE NOTICE SHALL NOT INCLUDE ANY PERSONAL IDENTIFYING INFORMATION.
2. ADVISE THE PARENT OR GUARDIAN OF ANY ACTIVITIES, INCLUDING SCHOOL ACTIVITIES AND OVERNIGHT TRIPS, THAT WILL BE IMPACTED BY THE PHYSICAL PRIVACY CONCERN.
3. ADVISE THE PARENT OR GUARDIAN THAT THE PARENT OR GUARDIAN HAS THE RIGHT TO EXCUSE THEIR CHILD FROM PARTICIPATING IN ANY INSTRUCTION OR SCHOOL ACTIVITIES THAT CREATE A PHYSICAL PRIVACY CONCERN AND THAT IN ORDER TO EXCUSE THEIR CHILD THEY MUST STATE THEIR REQUEST IN WRITING TO THE SCHOOL DISTRICT.
4. ADVISE THE PARENT OR GUARDIAN THAT THE PARENT OR GUARDIAN HAS THE RIGHT TO OBTAIN A PRIVACY ACCOMMODATION FOR THEIR CHILD, SUCH AS A SINGLE-USER RESTROOM, LOCKER ROOM OR SIMILAR FACILITY, WHILE ON SCHOOL PREMISES OR ATTENDING SCHOOL-SPONSORED EVENTS, AND OBTAIN LODGING ACCOMMODATIONS FOR THEIR CHILD DURING ANY SCHOOL- RELATED OVERNIGHT TRIPS, SUCH AS A SEPARATE HOTEL ROOM OR LODGING WHERE THE SLEEPING QUARTERS AND RESTROOMS, SHOWERS AND LOCKER ROOMS ARE LIMITED TO MEMBERS OF THE SAME BIOLOGICAL SEX,
5. ADVISE THE PARENT OR GUARDIAN THAT IN ORDER TO OBTAIN PRIVACY OR LODGING ACCOMMODATIONS FOR THEIR CHILD, THEY MUST STATE THEIR REQUEST IN WRITING TO THE SCHOOL DISTRICT.

MODEL PARENTAL RIGHTS IN CHILD'S EDUCATION POLICY (CONT.)

6. INCLUDE INFORMATION EXPLAINING THE PARENT'S OR GUARDIAN'S RIGHT TO REQUEST A COPY OF THIS POLICY.

SECTION 4. SCHOOL'S RESPONSIBILITIES.

THE SCHOOL SHALL BE RESPONSIBLE FOR ENSURING THAT EVERY PARENT OR GUARDIAN RECEIVES ALL WRITTEN NOTICES. ANY FAILURE TO PROPERLY NOTIFY A PARENT OR GUARDIAN THAT RESULTS IN A CHILD RECEIVING COMPREHENSIVE SEXUAL HEALTH EDUCATION, HIV PREVENTION EDUCATION, OR FAMILY LIFE EDUCATION AGAINST THE WISHES OF THE PARENT OR BEING EXPOSED TO A PHYSICAL PRIVACY CONCERN AGAINST THE WISHES OF THE PARENT SHALL BE CONSIDERED THE FAULT OF THE SCHOOL.

THE SCHOOL SHALL BE RESPONSIBLE FOR REMOVING A PARENT'S OR GUARDIAN'S CHILD AT THE PROPER TIMES ACCORDING TO THE PARENT'S OR GUARDIAN'S OPT-OUT REQUEST AS INDICATED IN THE SIGNED STATEMENT FROM THE PARENT OR GUARDIAN. THE SCHOOL SHALL FOLLOW THE PARENT'S OR GUARDIAN'S OPT-OUT REQUEST UNTIL THE SCHOOL IS NOTIFIED IN WRITING BY PARENT OR GUARDIAN THAT THEIR OPT-OUT REQUEST HAS CHANGED.

THE SCHOOL SHALL BE RESPONSIBLE FOR ENSURING THAT THERE ARE SUFFICIENT FACILITIES TO ACCOMMODATE ALL CHILDREN WHOSE PARENTS OR GUARDIANS HAVE REQUESTED PRIVACY OR LODGING ACCOMMODATIONS. THE SCHOOL SHALL ALSO BE RESPONSIBLE FOR ENSURING THAT NO CHILD IS COERCED OR PRESSURED INTO CIRCUMSTANCES THAT CREATE A PHYSICAL PRIVACY CONCERN.

THE SCHOOL SHALL BE RESPONSIBLE FOR ENSURING THAT NO CHILD PARTICIPATES IN A SCHOOL ACTIVITY OF WHICH A PARENT OR GUARDIAN HAS OPTED THEIR CHILD OUT.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
POLICY ADOPTED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: APPOINTMENT OF MEMBER FOR THE MEASURE G BOND CITIZENS' OVERSIGHT COMMITTEE IN THE CATEGORY OF BUSINESS ORGANIZATION REPRESENTING THE BUSINESS COMMUNITY LOCATED WITHIN THE SCHOOL DISTRICT'S GEOGRAPHIC BOUNDARY

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BACKGROUND

On November 8, 2016, voters within the Chino Valley Unified School District approved bond Measure G for the issuance and sale of general obligation bonds, the proceeds of which are to be used for school construction and improvements. Under the requirements of Proposition 39, on January 12, 2017, the Board of Education approved the District to establish, populate and empower an independent Measure G bond, Citizens' Oversight Committee.

On August 10, 2018, committee member Robert Basile (business organization representing the business community located within the school district's geographic boundary) resigned from his position on the committee. The District advertised for a replacement to this position and received applications from Josephine Taylor and May Evangelista.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education consider the applicants and appoint one to the Measure G Bond Citizens' Oversight Committee in the category of business organization representing the business community located within the school district's geographic boundary.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources

**SUBJECT: PUBLIC NOTICE AND HEARING REGARDING THE ASSOCIATED
CHINO TEACHERS INITIAL BARGAINING PROPOSAL TO THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT FOR A
SUCCESSOR COLLECTIVE BARGAINING AGREEMENT
EFFECTIVE JULY 1, 2019**

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BACKGROUND

The present Collective Bargaining Agreement between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.), will expire on June 30, 2019. Pursuant to Government Code Section 3547, A.C.T. gave notice to the District regarding its initial proposal for a successor Collective Bargaining Agreement on October 30, 2018.

In accordance with Article 2.1 of the Collective Bargaining Agreement between the Chino Valley Unified School District and A.C.T., the Board is required to conduct a public hearing on the Association's initial proposal to the District for the purpose of negotiating a successor Agreement.

Based on Administrative Regulation 4143.1, Public Notice – Personnel Negotiations, and A.C.T., A.C.T. is hereby announcing to the public its initial bargaining proposal for a successor of the Collective Bargaining Agreement to be effective July 1, 2019.

A.C.T. submits the following:

Article 3: Association Rights

The Association proposes to change the payroll deduction and agency fee language.

The Association proposes adding privacy protections in relation to third-party requests for member information and/or access.

Article 7: Class Size

The Association proposes reducing student ratios for counselors, nurses, psychologists and behavioral therapists.

The Association proposes language that clearly defines the procedure for scheduling an additional class on a rotational basis.

Article 11: Grievance Procedure

The Association proposes an adjustment to grievance time-limits at the informal and Level I steps.

The Association proposes adding time-limits by which the District will provide information necessary for the processing of a grievance and/or investigating a potential grievance.

Article 14: Hours

The Association proposes to increase the number of contract days to the work year calendar for district directed professional development.

The Association proposes the hiring of Elementary PE teachers to provide additional preparation time for elementary classroom teachers.

The Association proposes to adjust the Junior High and Elementary calendar from trimester grade reporting periods to semester grading periods to align with the High School Calendar.

The Association proposes to clarify language on meetings and extra adjunct duties outside of contract hours.

Article 15: Placement, Assignment, Reassignment, Transfer, and Vacancy

The Association proposes to incorporate language to address placement, assignment, reassignment, transfer, and vacancy for “special program positions” (e.g. Instructional Coaches, Intervention Teachers, Transitional Kindergarten Teachers).

The Association proposes language to address teacher reassignment and classroom relocation

Article 17: Compensation and Health and Welfare Benefits

The Association proposes language to address compensation and medical benefit changes.

Article 22: Professional Learning Communities

The Association proposes the addition of an article addressing the policies and procedures of PLC meetings.

Appendix C:

The Association proposes to clarify language to guarantee a fair and consistent process for the selection of grade level chair, department chairs and instructional learning team (ILT) members.

The Association proposes to update the job description for department and grade level chairs.

Psychologist, Behavioral Health Counselors and Behavioral Intervention Counselors:

The Association proposes language that will integrate these three groups into the Collective Bargaining Agreement.

RECOMMENDATION

It is recommended the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a successor Collective Bargaining Agreement effective July 1, 2019.

FISCAL IMPACT

To be determined through the bargaining process and disclosed prior to any Board action being taken pursuant to Board Policy 4143.1 and Government Code 3547.5.

NE:RR:FA:mcm



Associated Chino Teacher;
Brenda Walker, President

TO: Norm Enfield, Ed. D., Superintendent
Grace Park, Ed D., Associate Superintendent of CHS
Richard Rideout, Assistant Superintendent, Human Resources
Chino Valley Unified School District

FROM: Brenda Walker, President
Kelly Larned, Vice President and Bargaining Chairperson
Associated Chino Teachers

SUBJECT: Proposal for 2019-20 Agreement to the Master Collective Bargaining
Agreement between the Associated Chino Teachers/CTA/NEA and the Chino
Valley Unified School District.

DATE: October 30, 2018

As required under the provisions of Educational Employment Relations Act, § 3547, and other applicable codes and statutes governing the collective bargaining process in the State of California, the Associated Chino Teachers/CTA/NEA hereby submits the following proposals for modification(s) of the Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District: The Association is providing notice to the Chino Valley Unified School District regarding its initial bargaining proposal for the Successor Collective Bargaining Agreement and submits the following:

Article 3: Association Rights

The Association proposes to change the payroll deduction and agency fee language.

The Association proposes adding privacy protections in relation to third-party requests for member information and/or access.

Article 7: Class Size

The Association proposes reducing student ratios for counselors, nurses, psychologists and behavioral therapists.

The Association proposes language that clearly defines the procedure for scheduling an additional class on a rotational basis.

Article 11: Grievance Procedure

The Association proposes an adjustment to grievance time-limits at the informal and Level I steps.

The Association proposes adding time-limits by which the District will provide information necessary for the processing of a grievance and/or investigating a potential grievance.



Article 14: Hours

The Association proposes to increase the number of contract days to the work year calendar for district directed professional development.

The Association proposes the hiring of Elementary PE teachers to provide additional preparation time for elementary classroom teachers.

The Association proposes to adjust the Junior High and Elementary calendar from trimester grade reporting periods to semester grading periods to align with the High School Calendar.

The Association proposes to clarify language on meetings and extra adjunct duties outside of contract hours.

Article 15: Placement, Assignment, Reassignment, Transfer, and Vacancy

The Association proposes to incorporate language to address placement, assignment, reassignment, transfer, and vacancy for “special program positions” (e.g. Instructional Coaches, Intervention Teachers, Transitional Kindergarten Teachers).

The Association proposes language to address teacher reassignment and classroom relocation

Article 17: Compensation and Health and Welfare Benefits

The Association proposes language to address compensation and medical benefit changes.

Article 22: Professional Learning Communities

The Association proposes the addition of an article addressing the policies and procedures of PLC meetings.

Appendix C:

The Association proposes to clarify language to guarantee a fair and consistent process for the selection of grade level chair, department chairs and instructional learning team (ILT) members.

The Association proposes to update the job description for department and grade level chairs.

Psychologist, Behavioral Health Counselors and Behavioral Intervention Counselors:

The Association proposes language that will integrate these three groups into the Collective Bargaining Agreement.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
November 1, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:45 P.M.

1. Roll Call

President Feix called to order the regular meeting of the Board of Education, November 1, 2018, at 5:45 p.m. with Cruz, Na, Orozco, and Feix present. (Blair arrived at 5:49 p.m.)

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Lea Fellows, Assistant Superintendent, CIIS

Grace Park, Ed.D., Associate Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Feix adjourned to closed session at 5:45 p.m. regarding conference with legal counsel existing and anticipated litigation; a student expulsion matter; conference with labor negotiators: A.C.T. and CSEA; and, public employee discipline/dismissal/release.

I.B RECONVENE TO REGULAR OPEN MEETING: 7:00 P.M.

1. Report Closed Session Action

President Feix reconvened the regular meeting of the Board of Education at 7:05 p.m. with Blair, Cruz, Na, Orozco, and Feix present. The Board met in closed session from 5:45 p.m. to 7:02 p.m. regarding conference with legal counsel existing and anticipated litigation; a student expulsion matter; conference with labor negotiators A.C.T. and CSEA; and, public employee discipline/dismissal/release. No action was taken that required public disclosure.

2. Pledge of Allegiance

Kelly Larned, A.C.T. representative, led the Pledge of Allegiance

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

Alexi Magallanes thanked the Board for the opportunity to hear Dan Rather Speak, announced the date of the next SAC meeting, and gave school updates as follows: Ayala HS held their homecoming, spirit week, and recognition rally; Buena Vista HS participated in planning suicide prevention week; Chino HS had a groundbreaking ceremony, suicide prevention week, blood presentations, and a blood drive, and ended their homecoming season; Chino Hills HS held an open forum to promote student voice within their campus, had a homecoming assembly, and will be having a second open forum in November; Magnolia JHS held a Disney-themed dance, and held assemblies on the dangers of social media, and spreading kindness on campus; Townsend JHS held a student of the month lunch for students who have gone above and beyond, held their first dance, "80's and neon," and held a parent night to inform parents on technology advancements in the classroom; and said Woodcrest JHS collaborates with special needs students every Wednesday and hosts activities at lunch, and planned for Red Ribbon Week.

I.D. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS

Danny Hernandez, President, CSEA, thanked the District for approving five members of the instructional aide group to attend a paraeducator conference next year.

I.E. COMMUNITY LIAISON'S COMMUNICATIONS

None.

I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Brandon Blanchard addressed the Board regarding the annual Chino Boxing Club Gobbler Gloves showcase. Peter Attwood addressed the Board regarding special education.

I.G. CHANGES AND DELETIONS

None.

II. CONSENT

Moved (Blair) seconded (Na) motion carried (5-0) to approve the consent items, as presented. Student representative voted yes.

II.A. ADMINISTRATION**II.A.1. Minutes of the October 18, 2018 Regular Meeting**

Approved the minutes of the October 18, 2018 regular meeting.

II.B. BUSINESS SERVICES**II.B.1. Warrant Register**

Approved/ratified the warrant register, provided under separate cover.

II.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

II.B.3. Donations

Accepted the donations.

II.B.4. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**II.C.1. Student Expulsion Case 18/19-04**

Approved expulsion case 18/19-04.

II.C.2. School-Sponsored Trips

Approved the following school-sponsored trips: Walnut ES; Ayala HS; Chino HS; and Don Lugo HS.

II.C.3. Amendment to Local Agreement for Child Development Services CCTR-8191

Approved the amendment to Local Agreement for Child Development Services CCTR-8191.

II.C.4. Amendment to Local Agreement for Child Development Services CSPP-8421

Approved the amendment to Local Agreement for Child Development Services CSPP-8421.

- II.C.5. Proclamation for The Great American Smokeout on November 15, 2018**
Adopted the proclamation for The Great American Smokeout on November 15, 2018.

II.D. FACILITIES, PLANNING, AND OPERATIONS

- II.D.1. Purchase Order Register**
Approved/ratified the purchase order register, provided under separate cover.

- II.D.2. Agreements for Contractor/Consultant Service**
Approved/ratified the Agreements for Contractor/Consultant Services.

- II.D.3. Surplus/Obsolete Property**
Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

- II.D.4. Notice of Completion for CUPCCAA Projects**
Approved the Notice of Completion for CUPCCAA Projects.

- II.D.5. Notice of Completion for the Purchase and Installation of Playground Shade Shelters at Rhodes ES**
Approved the Notice of Completion for the Purchase and Installation of Playground Shade Shelters at Rhodes ES.

- II.D.6. Change Order and Notice of Completion for Bid 17-18-16F, Emergency Preparedness Supplies**
Approved the change order and Notice of Completion for Bid 17-18-16F, Emergency Preparedness Supplies.

- II.D.7. Resolution 2018/2019-23, Annual and Five-Year Developer Fee Reports for Fiscal Year 2017/2018**
Adopted Resolution 2018/2019-23, Annual and Five-Year Developer Fee Reports for Fiscal Year 2017/2018.

- II.D.8. Reimbursement Agreement for DSA Required Special Inspection Services Through the City of Chino Hills**
Approved the Reimbursement Agreement for DSA Required Special Inspection Services through the city of Chino Hills.

II.E. HUMAN RESOURCES

- II.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/ classified personnel items.

II.E.2. Rejection of Claim

Rejected the claim and referred it to the District's insurance adjuster.

II.E.3. New Job Description and Creation of the Position for McKinney-Vento Grant Program Manager

Approved the new job description for McKinney-Vento Grant Program Manager, and authorized the creation of the position for McKinney-Vento Grant Program Manager.

III. INFORMATION

Peter O'Brien, Naomi Minogue, Kelly McClister, Kristi Hirst, Dina Schon, Juan Villalba, Karen England, Brittany Hall, Erica Kelly, James Reid, Brett Tackham, Frankie (student), Stephanie Yates, Peter Attwood, Lorreta Creelman, Erick Castellanos, and Eugene Smith addressed the Board regarding the proposed New Board Policy 5020.1 Students—Model Parental Rights in Child's Education.

Margaret Chidester from the Law Offices of Margaret A. Chidester & Associates made a presentation regarding the proposed new Board Policy 5020.1 Students—Model Parental Rights in Child's Education.

Irene Hernandez-Blair asked Superintendent Enfield for clarification on whether the District offers parents an opt-in form for their student to participate in the California Healthy Youth Act curriculum.

III.A. ADMINISTRATION**III.A.1. New Board Policy 5020.1 Students—Model Parental Rights in Child's Education Policy**

Received for information the new Board Policy 5020.1 Students—Model Parental Rights in Child's Education policy.

III.B. BUSINESS SERVICES**III.B.1. Adopted 2018/2019 Organized and Unorganized Student Body Budgets**

Received for information the adopted 2018/2019 organized and unorganized student body budgets.

IV. DISCUSSION**IV.A. ADMINISTRATION****IV.A.1. Board Bylaw 9100 Bylaws of the Board—Organization**

Moved (Blair) seconded (Na) to discuss Board Bylaw 9100 Bylaws of the Board—Organization.

V. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT**

Sylvia Orozco said she serves on the ROP commission and they had a groundbreaking for their Logistics building; attended Chino HS groundbreaking, Principal for a Day, and State of the Fire District; and said when she is out speaking with people, she only references current board policy and documents to which one can be directed.

Andrew Cruz said he is a member of the boxing association; attended the robotics competition at Don Lugo HS; asked, "Is CVUSD in compliance with CHYA?;" said it is time for us to work collaboratively and be accountable to each other to support our schools; and spoke in opposition to CHYA.

Irene Hernandez-Blair asked to have the Committee for the Arts reestablished; spoke in support of Dr. Enfield; said prior leadership instilled intimidation during the application period for Superintendent; said Dr. Enfield has a lot to clean up at our schools because of prior administration's years of retaliation and harassment; and said it is time to begin respecting our teachers and all staff.

James Na spoke in opposition to CHYA and the problems it has caused; said his mission is to serve everyone; said everyone is important, all different but equal; and thanked everyone for sharing their perspective.

Superintendent Enfield shared his observation of a 2nd grade student with a speech impediment who answered a question and was cheered on by all the other students for a job well done; and said that what makes us a wonderful district is the kindness kids demonstrate with one another.

President Feix said she attended the Chino HS groundbreaking and Principal for a Day; and thanked teachers and principals for the time and effort that went into programs on Halloween.

VI. ADJOURNMENT

President Feix adjourned the regular meeting of the Board of Education at 9:13 p.m.

Pamela Feix, President

Irene Hernandez-Blair, Clerk

Recorded by: Stephanie Gibson, Secretary to the Superintendent

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

SUBJECT: ESTABLISHMENT OF DATE AND TIME FOR ANNUAL ORGANIZATIONAL MEETING

=====

BACKGROUND

Education Codes 5017, 35143 and 72000(c)(2)(a) require that governing boards hold an annual organizational meeting and that each member of the board be notified in writing of the date and time selected. The 2018 organizational meeting must be held at the first meeting within 15 days commencing with and including the first Friday in December between December 1 and December 15.

The annual organizational meeting will be held on December 13, 2018, at 7:00 p.m. At that time, a president, vice president, clerk, and representatives to various organizations will be selected.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education establish December 13, 2018, at 7:00 p.m. as the annual organizational meeting of the Chino Valley Unified School District Board of Education.

FISCAL IMPACT

None.

NE:pk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 15, 2018
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$3,862,118.19 to all District funding sources.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2018/2019 APPLICATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2018/2019 application to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 15, 2018

**2018/2019 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Ayala HS

Organization

Comp Cheer Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 15, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Borba ES</u>		
PFA	Monthly Movie Nights	11/16/18 - 5/22/19
PFA	Smencil Sale	11/16/18 - 5/30/19
<u>Cattle ES</u>		
PFA	Book Fair	1/22/19 - 1/25/19
PFA	BOGO Book Fair	5/13/19 - 5/17/19
<u>Cortez ES</u>		
PFA	Ono Hawaiian BBQ Family Night Out	11/18/18
PFA	Family Movie Night	12/7/18
PFA	Santa Boutique	12/10/18 - 12/14/18
PFA	Family Santa Boutique Night	12/12/18
<u>Hidden Trails ES</u>		
PTA	Leukemia & Lymphoma Coin Collection Drive	12/5/18 - 12/19/18
<u>Liberty ES</u>		
ASB	McDonald's McTeachers Night	1/16/19
ASB	Cannataro's Restaurant Family Night Out	2/13/19
ASB	Carl's Jr. Family Night Out	3/13/19
<u>Cal Aero K-8</u>		
Preserve Flight Crew	Carl's Jr. Family Night Out	11/28/18
<u>Magnolia JHS</u>		
PFA	Harkins Theatre Loyalty Cups Sale	11/16/18 - 12/3/18
PFA	La Michoacanita Monthly Spirit Days	11/16/18 - 6/1/19
PFA	McDonald's McTeacher Night	1/16/19
PFA	After School Festival of the Arts Snack Sale	2/26/19 - 2/27/19
PFA	Debate Tournament Snack Sale	3/16/19
<u>Ramona JHS</u>		
Band Boosters	IHOP Spirit Day	12/7/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 15, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Ayala HS</u>		
Girls Basketball	Spirit Pack Sale	11/16/18 - 11/26/18
Girls Basketball	Donation Drive	11/16/18 - 11/30/18
Boys Basketball	Donation Drive	11/16/18 - 12/15/18
Boys Basketball	Shoot-A-Thon Pledges	11/21/18 - 12/15/18
Girls Basketball	Girls J.V. Basketball Holiday Tournament	11/26/18 - 12/1/18
Girls Basketball	Holiday Tournament	11/26/18 - 12/1/18
Pre Med Society	Chipotle Family Night Out	11/28/18
Break-A-Leg Club	Holiday Card Sale	12/3/18 - 12/19/18
Girls Waterpolo	Girls Varsity Waterpolo Tournament	12/13/18 - 12/15/18
Girls Basketball	Girls Varsity Basketball B.O.W. Tournament	12/26/18 - 12/30/18
Girls Basketball	B.O.W. Tournament Snack Bar	12/26/18 - 12/30/18
Girls Waterpolo	Girls J.V. Waterpolo Tournament	1/25/19 - 1/26/19
<u>Chino HS</u>		
Athletics	Sports Posters/Advertisement Sale	11/16/18 - 5/31/19
<u>Chino Hills HS</u>		
Spirit Boosters	Project Pie Spirit Night	11/16/18
<u>Don Lugo HS</u>		
Spanish Club	Mondays After School Snack Sale	11/16/18 - 5/31/19
2019 Grad Night Boosters	Off Campus Beef Jerky Sale	11/26/18 - 12/2/18
2019 Grad Night Boosters	Shoe Donation Drive	12/1/18
2019 Grad Night Boosters	Family Mini Photo Session Sale	12/1/18 - 12/9/18
Performing Arts Boosters	School YouTube Video Advertisements	12/1/18 - 6/30/19
A.P. Club	Flower Pen Sale	12/3/18 - 12/10/18
Folklorico Club	Wednesdays Monthly Restaurant Days	12/12/18 - 5/30/19

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 15, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Risk Management</u>		
Chino Valley Fire Chino Valley Fire Foundation Chino Valley Professional Firefighters Chino Police Department Chino Hills Sheriff's Department Chino Valley Medical Center	Critical Injury Trauma Kits	\$2,700.00
<u>Special Education</u>		
JF Shea Construction	Physical Education Equipment	\$800.00
<u>Country Springs ES</u>		
Samra Transport, Inc.	Cash	\$251.00
Country Springs PFA	Cash	\$3,932.00
<u>Eagle Canyon ES</u>		
Your Cause, LLC	Cash	\$60.00
Kattia Gironas	Clarinet & Xylophone	\$180.00
<u>Litel ES</u>		
Wells Fargo Foundation	Cash	\$26.00
Natalie Tuboly	Cash	\$120.00
<u>Chino Hills HS</u>		
William Bryant	Guitar & Amp	\$800.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASE 18/19-06

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion case 18/19-06.

FISCAL IMPACT

None.

NE:LF:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's, development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Chaparral ES Event: Thousand Pines Science Camp Place: Crestline, CA Chaperone: 71 students/24 chaperones	April 1-5, 2019	Cost: \$330.00 per student Funding Source: Parents and fundraising
Site: Country Springs ES Event: Thousand Pines Science Camp Place: Crestline, CA Chaperone: 94 students/24 chaperones	November 26-30, 2018	Cost: \$330.00 per student Funding Source: Parents and fundraising

Site: Briggs K-8 Event: Pali Institute Science Camp Place: Running Springs, CA Chaperone: 70 students/19 chaperones	April 15-17, 2019	Cost: \$325.00 per student Funding Source: Parents
Site: Ramona JHS Event: Washington, D.C. Trip Place: Washington, D.C.; and New York, NY Chaperone: 26 students/2 chaperones	June 3-7, 2019	Cost: \$2,300.00 per student Funding Source: Parents and fundraising
Site: Ayala HS Event: Future Business Leaders of America - Leadership Development Institute Place: Orange, CA Chaperone: 12 students/2 chaperones	October 27-28, 2018	Cost: \$60.00 per student Funding Source: Parents
Site: Chino Hills HS Event: Cross Country - California Interscholastic Federation State Finals Place: Fresno, CA Chaperone: 18 students/2 chaperones	November 23-24, 2018	Cost: \$250.00 per student Funding Source: Athletics
Site: Don Lugo HS Event: Leadership - California Association of Student Leaders Place: Santa Clara, CA Chaperone: 16 students/3 chaperones	April 6-8, 2019	Cost: \$400.00 per student Funding Source: Parents and fundraising

FISCAL IMPACT

None.

NE:LF:rtr

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$13,086,653.90 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and
Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

SUPERINTENDENT	FISCAL IMPACT
S-1819-007 Constant Contact, Inc. To provide email communications service. Submitted by: Communications Duration of Agreement: August 18, 2018 - September 17, 2019	Contract amount: \$728.00 Funding source: General Fund
S-1819-008 SHI. To provide annual user license for Adobe Creative Cloud for teams. Submitted by: Communications Duration of Agreement: November 16, 2018 - November 15, 2019	Contract amount: \$403.10 Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPORT	FISCAL IMPACT
CIIS-1819-140 Kuta Software LLC. To provide single user licenses for pre-Algebra, Algebra I, Geometry, and Algebra 2. Submitted by: Boys Republic HS Duration of Agreement: November 16, 2018 - November 15, 2019	Contract amount: \$424.00 Funding source: General Fund
CIIS-1819-141 Schoolhouse Educational Service. To provide online-based assessment software to be used by psychologists. Submitted by: Special Education Duration of Agreement: November 16, 2018 - June 30, 2019	Contract amount: Per rate sheet Funding source: General Fund
CIIS-1819-142 EBK & Company LLC dba Engineering for Kids. To provide Robotics GATE program. Submitted by: Walnut ES Duration of Agreement: October 1, 2018 - September 30, 2019	Contract amount: \$8,500.00 Funding source: Title I
CIIS-1819-143 Learning Plus Associates. To provide 4th grade ELA Standards Plus online and print student materials. Submitted by: Liberty ES Duration of Agreement: November 16, 2018 - June 30, 2019	Contract amount: \$996.15 Funding source: Title I
CIIS-1819-144 Solution Tree Inc. To provide professional development. Submitted by: Ayala HS Duration of Agreement: November 16, 2018 - June 30, 2019	Contract amount: \$13,000.00 Funding source: LCAP
CIIS-1819-145 SHI. To provide Hewlett Packard Enterprise Aruba support. Submitted by: Technology Duration of Agreement: December 1, 2018 - June 30, 2019	Contract amount: \$18,482.80 Funding source: LCAP
CIIS-1819-146 OPTIV. To provide A10 Networks annual support for hardware, firmware, tech support, and advanced replacement. Submitted by: Technology Duration of Agreement: October 15, 2018 - June 30, 2019	Contract amount: \$13,795.20 Funding source: LCAP

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1819-050 Card Integrators Corporation dba CI Solutions. To provide annual software license for bus pass badge system. Submitted by: Transportation Duration of Agreement: October 23, 2018 - October 22, 2019	Contract amount: \$1,490.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-1819-043 Beyond the Bites, dba Tuition Bites. To provide catering services and fundraising events. Submitted by: Chino HS Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASB/USB/PFA/PTA/Boosters
MC-1819-044 City of Santa Ana - Santa Ana Zoo. To provide Zoomobile program assemblies. Submitted by: Chaparral ES Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASB/USB/PFA/PTA/Boosters
MC-1819-045 California Weekly Explorer Inc. To provide on-campus field trips. Submitted by: Dickson ES Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASB/USB/PFA/PTA/Boosters
MC-1819-046 Katrine Pannazzo dba The PhilIRican. To provide catering services. Submitted by: Chino Hills HS Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASB/USB/PFA/PTA/Boosters
MC-1819-047 MSNOC Inc., dba Mad Science of North Orange County. To provide Mad Science workshops. Submitted by: Cortez ES Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: Title I, ASB/USB/PFA/PTA/Boosters
MC-1819-048 KAMS Foundation Inc. To provide after-school program workshops aiming to affirm and empower youth through sports. Submitted by: Health Services/ASES Duration of Agreement: November 16, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASES Grant

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

November 15, 2018

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	8TY7MQ1	Special Education
Computer	Dell	64JFP12	Special Education
Computer	Dell	2WM2N32	Special Education
Computer	Dell	DLDJJX1	Special Education
Computer	Dell	1SPFPX1	Special Education
Computer	Dell	40ZSTY1	Special Education
Computer	Dell	9CYCZW1	Special Education
Computer	Dell	3Y0VZW1	Special Education
Computer	Dell	46959	Special Education
Computer	Dell	41337	Special Education
Computer	Dell	39203	Special Education
iPad	Apple	40669	Special Education
iPad	Apple	39923	Special Education
School Bus	1997 Bluebird 78	057	Transportation
School Bus	1997 Bluebird 78	058	Transportation
Portable Steam Cleaner	Hydro Tek	SE211	Transportation
Keyboard	Dell	1616877CIUF	Litel ES
Keyboard	Dell	1616877CIUT	Litel ES
Laptop	Dell	19892	Litel ES
Computer	Dell	28990	Litel ES
Computer	Dell	28971	Litel ES
Computer	Dell	22131	Litel ES
Power Supply	APC	35580	Litel ES
Power Supply	APC	18740-SSN-3284	Litel ES
Amplifier	Lightspeed	35148	Litel ES
VHS Player	Toshiba	BCB909195341	Litel ES
VHS Player	Toshiba	BCB909195338	Litel ES
VHS Player	Toshiba	BCB909195318	Litel ES
VHS Player	Toshiba	BCB909195335	Litel ES
VHS Player	Toshiba	BCB909195319	Litel ES
VHS Player	Toshiba	AD13X29448	Litel ES
Language Master	Eiki	14872	Litel ES
Language Master	Eiki	14873	Litel ES
Teacher Desk	HON	A19612	Litel ES
Teacher Desk	HON	A19470	Litel ES
Teacher Desk	HON		Litel ES
Teacher Desk	HON	A19442	Litel ES
Teacher Desk	HON	A19663	Litel ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Teacher Desk	HON	A19465	Litel ES
Teacher Desk (Black)			Litel ES
Printer	HP	CNBTB18652	Litel ES
Rolling Cabinet		3392	Litel ES
Rolling Cabinet		A19662	Litel ES
Rolling Cabinet		A19446	Litel ES
Rolling Cabinet		03158	Litel ES
Rolling Cabinet		03175	Litel ES
Rolling Cabinet		03381	Litel ES
Rolling Cabinet		03199	Litel ES
Rolling Cabinet		03122	Litel ES
Rolling Cabinet		03198	Litel ES
Rolling Cabinet		03301	Litel ES
Rolling Bookshelves-3			Litel ES
Circular Table			Litel ES
Circular Table Top			Litel ES
Metal Bookshelves-4			Litel ES
Large Desks-77			Litel ES
Small Desks-10			Litel ES
Filing Cabinets-3			Litel ES
Rolling Carts-2	PIX Mobile		Litel ES
Projector	3M	A25395	Litel ES
Monitor	Dell	47609-5GH-FFAH	Litel ES
Monitor	Dell	71623-86B-4524	Litel ES
Monitor	Dell	71623-86b-4441	Litel ES
Keyboard	Dell	71616-877-OMJQ	Litel ES
Keyboard	Dell	71616-581-OFTF	Litel ES
Pencil Sharpener	X-Acto	E36264	Litel ES
Projector	Epson	30045	Litel ES
Projector	Epson	30035	Litel ES
Projector	Epson	22869	Litel ES
Projector	Epson	17102	Litel ES
Printer	HP	36682	Rolling Ridge ES
Laptop	Dell	39788	Rolling Ridge ES
Laptop	Dell	39826	Rolling Ridge ES
Laptop	Dell	39790	Rolling Ridge ES
Computer	Dell	34277	Woodcrest JHS
Computer	Dell	31507	Woodcrest JHS
Computer	Dell	31520	Woodcrest JHS
Computer	Dell	31517	Woodcrest JHS
Computer	Dell	31518	Woodcrest JHS
Computer	Dell	31521	Woodcrest JHS

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell	31516	Woodcrest JHS
Computer	Dell	7PY20L1	Woodcrest JHS
Projector	3M1700		Woodcrest JHS
Projector	3M1700		Woodcrest JHS
Monitor	ViewSonic		Woodcrest JHS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2018-22	Installation of Keyless Access Hardware at Rhodes ES	Dan Lyman Construction Inc.	\$39,946.00	N/A	\$36,946.00	21
CC2018-36	Keyless Access System at Wickman ES	Time and Alarm Systems	\$18,758.51	N/A	\$18,758.51	21
CC2018-42	Installation of Keyless Access Hardware at Dickey ES	Dan Lyman Construction Inc.	\$36,225.00	N/A	\$36,225.00	21
CC2019-07	Boys Restroom Sewer Line Replacement at Glenmeade ES	J2 Builders	\$24,820.00	N/A	\$24,820.00	14

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; Ken Burr, DSA Inspector; Alex Rivera, Supervisor, Maintenance; Michael DeVries, Construction Manager; James Costa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$24,820.00 to Deferred Maintenance Fund 14.

\$91,929.51 to Building Fund 21.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR CUPCCAA
BID 17-18-22I, KEYLESS ACCESS SYSTEM INTEGRATION AT
DICKY ES**

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below:

On May 17, 2018, the Board of Education awarded CUPCCAA Bid 17-18-22I, Keyless Access System Integration at Dickey ES to Time and Alarm Systems. All contracted work was completed on October 9, 2018. Contract summary is provided below.

CUPCCAA Bid	Project Description	Contractor	Total Contract	Change Order	Total	5% Retention Amount	Funding Source
17-18-22I	Keyless Access System Integration at Dickey ES	Time and Alarm Systems	\$58,750.00	(\$5,000.00)	\$53,750.00	\$2,687.50	21

Documentation indicating satisfactory completion and compliance with specifications and project requirements has been obtained from the following individuals: school site administrator; Ken Burr, DSA Inspector; Michael DeVries, Construction Manager; James Costa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 17-18-22I, Keyless Access System Integration at Dickey ES.

FISCAL IMPACT

\$53,750.00 to Building Fund 21.

NE:GJS:MS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT



Maintenance, Operations & Construction Department
5130 Riverside Drive
Chino, CA 91719
Telephone: 909.628.1201 x1450 FAX: 909.590.1639

C H A N G E O R D E R # 0 1

DATE: October 23, 2018

PROJECT / BID #: Dickey ES Keyless Access System Integration / 17-18-221

DSA APPLICATION #: NA

DSA FILE #: NA

OWNER: Chino Valley Unified School District

ARCHITECT/ENGINEER: NA

CONTRACTOR: Time and Alarm Systems

THE CONTRACTOR IS HEREBY AUTHORIZED TO DO THE FOLLOWING:

Item 1: Credit for Unused Allowance Amount \$5,000.00
Requested by: Chino Valley Unified School District
Reason: No Allowance Items were incorporated into the project

The original contract amount was: \$ 58,750.00
The contract amount will be decreased by this Change Order: \$(5,000.00)
The new contract amount including this Change Order will be: \$ 53,750.00
The contract time will (remain the same) (be increased) (be decreased) by 0 days.

APPROVED BY:

GENERAL CONTRACTOR

CONSTRUCTION MANAGER

CVUSD CONSTRUCTION COORDINATOR

CVUSD DIRECTOR OF MAINTENANCE, OPERATIONS & CONSTRUCTION

OWNER (authorized agent)

DATE

DATE

DATE

DATE

DATE

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR CUPCCAA
BID 17-18-23I, KEYLESS ACCESS SYSTEM INTEGRATION AT
RHODES ES**

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below:

On May 17, 2018, the Board of Education awarded CUPCCAA Bid 17-18-23I, Keyless Access System Integration at Rhodes ES to Time and Alarm Systems. All contracted work was completed on October 9, 2018. Contract summary is provided below.

CUPCCAA Bid	Project Description	Contractor	Total Contract	Change Order	Total	5% Retention Amount	Funding Source
17-18-23I	Keyless Access System Integration at Rhodes ES	Time and Alarm Systems	\$79,320.00	(\$5,000.00)	\$74,320.00	\$3,716.00	21

Documentation indicating satisfactory completion and compliance with specifications and project requirements has been obtained from the following individuals: school site administrator; Ken Burr, DSA Inspector; Michael DeVries, Construction Manager; James Costa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

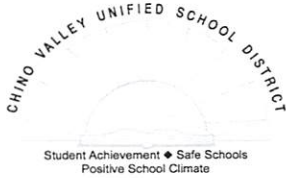
It is recommended the Board of Education approve the Change Order and Notice of Completion for CUPCAA Bid 17-18-23I, Keyless Access System Integration at Rhodes ES.

FISCAL IMPACT

\$74,320.00 to Building Fund 21.

NE:GJS:MS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT



Maintenance, Operations & Construction Department
5130 Riverside Drive
Chino, CA 91719
Telephone: 909.628.1201 x1450 FAX: 909.590.1639

C H A N G E O R D E R # 0 1

DATE: October 23, 2018

PROJECT / BID #: Rhodes ES Keyless Access System Integration / 17-18-23I

DSA APPLICATION #: NA

DSA FILE #: NA

OWNER: Chino Valley Unified School District

ARCHITECT/ENGINEER: NA

CONTRACTOR: Time and Alarm Systems

THE CONTRACTOR IS HEREBY AUTHORIZED TO DO THE FOLLOWING:

Item 1: Credit for Unused Allowance Amount \$5,000.00
Requested by: Chino Valley Unified School District
Reason: No Allowance Items were incorporated into the project

The original contract amount was: \$ 79,320.00
The contract amount will be decreased by this Change Order: \$ (5,000.00)
The new contract amount including this Change Order will be: \$ 74,320.00
The contract time will (remain the same) (be increased) (be decreased) by 0 days.

APPROVED BY:

GENERAL CONTRACTOR

DATE

CONSTRUCTION MANAGER

DATE

CVUSD CONSTRUCTION COORDINATOR

DATE

CVUSD DIRECTOR OF MAINTENANCE, OPERATIONS & CONSTRUCTION

DATE

OWNER (authorized agent)

DATE

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR CUPCCAA
BID 17-18-29I, GAS LINE REPLACEMENT AT THE FORMER
EL RANCHO ES**

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below:

On June 14, 2018, the Board of Education awarded CUPCCAA Bid 17-18-29I, Gas Line Replacement at the Former El Rancho ES to Frasca Plumbing Company. All contracted work was completed on October 19, 2018. Contract summary is provided below.

CUPCCAA Bid	Project Description	Contractor	Total Contract	Change Order	Total	5% Retention Amount	Funding Source
17-18-29I	Gas Line Replacement at the Former El Rancho ES	Frasca Plumbing Company	\$114,629.10	\$11,859.07	\$126,488.17	\$6,324.41	21

Documentation indicating satisfactory completion and compliance with specifications and project requirements has been obtained from the following individuals: school site administrator; Jonathan Campbell, Maintenance Supervisor; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for CUPCCAA Bid 17-18-29I, Gas Line Replacement at the former El Rancho ES.

FISCAL IMPACT

\$126,488.17 to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Maintenance, Operations & Construction Department
5130 Riverside Drive
Chino, CA 91719
Telephone: 909.628.1201 x1450 FAX: 909.590.1639

C H A N G E O R D E R # 0 1

DATE: 10/19/18

PROJECT / BID #: El Rancho ES Gas Line Replacement/ Bid # 17-18-29I

DSA APPLICATION #: N/A

DSA FILE #: N/A

OWNER: Chino Valley Unified School District

ARCHITECT/ENGINEER: N/A

CONTRACTOR: Frasca Plumbing Company

THE CONTRACTOR IS HEREBY AUTHORIZED TO DO THE FOLLOWING:

Item 1: Extra installation of approximately 295' of 1 1/2" gas pipe for connection on roof unit and point of connection of portable.

Requested by: Jonathan Campbell

Reason: Could not run gas main on westside above corridor as originally planned due to new electrical conduit in the way.
Had to relocate 3" gas main to eastside of building.

The original contract amount was:
The contract amount will be increased by this Change Order:
The new contract amount including this Change Order will be:
The contract time will (remain the same) (be increased) (be decreased) by 0 days.

\$ 114,629.10
\$ 11,859.07
\$ 126,488.17

APPROVED BY:

GENERAL CONTRACTOR
N/A

DSA INSPECTOR OF RECORD

CVUSD CONSTRUCTION COORDINATOR

CVUSD DIRECTOR OF MAINTENANCE, OPERATIONS & CONSTRUCTION

OWNER (authorized agent)
N/A

ARCHITECT/ENGINEER/CONSULTANT

DATE

DATE

DATE

DATE

DATE

DATE

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 18-19-08F, AYALA HS NEW SCIENCE BUILDING

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid 18-19-08F, Ayala HS New Science Building, was published in the Los Angeles Daily Journal on August 30, 2018, and September 6, 2018. Bids were opened at 1:00 p.m. on October 23, 2018. The results are as follows:

Contractor	# of Bids Received	Low Bidder	Bid Amount
Bid Package 01 Survey/Demo/Earthwork/Asphalt Paving	6	Lee & Stires, Inc.	\$364,400.00
Bid Package 02 Site/Structural Concrete	6	Bravo Concrete Construction Services Inc.	\$1,362,000.00
Bid Package 03 Masonry	2	Kretschmar & Smith, Inc.	\$126,420.00
Bid Package 04 Structural Steel/Misc. Steel	3	VSC, Inc. dba Vulcan Steel Company	\$1,174,066.00
Bid Package 05 Wood Framing	6	Tomahawk Builders Inc.	\$1,840,777.00
Bid Package 06 Insulation/Drywall/Metal Stud Framing/Plaster	4	Sierra Lathing Co., Inc.	\$1,181,029.00
Bid Package 07 Sheet Waterproofing/Membrane Roofing	2	Danny Letner Inc., dba Letner Roofing Co.	\$590,295.00
Bid Package 08 Sheet Metal/Metal Panels	3	Risher Sutherland, Inc. dba United Contractors	\$230,000.00
Bid Package 09 Doors/Frames/Hardware	5	Construction Hardware	\$148,800.00

Bid Package 10 Glass/Glazing	4	E & R Glass Contractors, Inc.	\$48,900.00
Bid Package 11 Tile	3	Floored Tile & Stone, Inc.	\$125,000.00
Bid Package 12 Acoustical Panel Ceilings	3	Southcoast Acoustical Interiors Inc.	\$118,580.00
Bid Package 13 Provided under Bid Package 15			
Bid Package 14 Painting	5	Cramer Painting Inc.	\$144,900.00
Bid Package 15 Specialties	6	RVH Constructors, Inc.	\$214,500.00
Bid Package 16 Laboratory Casework/Finish Millwork	5	Stolo Cabinets, Inc.	\$1,045,664.00
Bid Package 17 Fire Protection	4	Kincaid Industries, Inc.	\$194,000.00
Bid Package 18 Plumbing/Site Utilities	9	Empyrean Plumbing	\$1,544,485.00
Bid Package 19 HVAC	8	Couts Heating and Cooling, Inc.	\$1,077,000.00
Bid Package 20 Electrical/Fire Alarm/Low Voltage/Elevator	6	Southern California West Coast Electric, Inc.	\$1,975,355.00
Total of Awarded Bids			\$13,506,171.00

The basic scope of work for this project includes: the construction of a new 2-story science building with 14 new science lab classrooms. Construction includes site over-excavation and grading, site concrete improvements, wood framing, structural steel, PVC roofing, elevator, fume hoods, casework, lab sinks, HVAC, gas, water, power, data, fire alarm, fire sprinklers, ornamental tube steel fencing and gates, doors, windows, frames, hardware, security intrusion detection, eyewash and shower stations, restrooms, lightweight concrete, traffic coatings, plaster, signage, tiling, flooring, veneer masonry, metal ladders, railing and painting.

The apparent low bidder in Bid Package #15, Seamless Care, Inc., withdrew its bid due to a mathematical error discovered by the contractor after bid opening. Therefore, it is recommended that the bid be awarded to the next low bidder for Bid Package #15, RVH Constructors, Inc.

The apparent low bidder in Bid Package #18, Valley Industrial Mechanical, withdrew its bid due to a mathematical error discovered by the contractor after bid opening. Therefore, it is recommended that the bid be awarded to the next low bidder for Bid Package #18, Empyrean Plumbing.

The apparent low bidder in Bid Package #19, West Tech Mechanical, withdrew its bid due to a mathematical error discovered by the contractor after bid opening. Therefore, it is recommended that the bid be awarded to the next low bidder for Bid Package #19, Coutts Heating and Cooling, Inc.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 18-19-08F, Ayala HS New Science Building to the following contractors: Bid Package 01 Survey/Demo/Earthwork/Asphalt Paving to Lee & Stires, Inc.; Bid Package 02 Site/Structural Concrete to Bravo Concrete Construction Services Inc.; Bid Package 03 Masonry to Kretschmar & Smith, Inc.; Bid Package 04 Structural Steel/Misc. Steel to VSC, Inc. dba Vulcan Steel Company; Bid Package 05 Wood Framing to Tomahawk Builders, Inc.; Bid Package 06 Insulation/Drywall/Metal Stud Framing/Plaster to Sierra Lathing Co., Inc.; Bid Package 07 Sheet Waterproofing/Membrane Roofing to Danny Letner Inc., dba Letner Roofing Co.; Bid Package 08 Sheet Metal/Metal Panels to Risher Sutherland, Inc. dba United Contractors; Bid Package 09 Doors/Frames/Hardware to Construction Hardware; Bid Package 10 Glass/Glazing to E & R Glass Contractors, Inc.; Bid Package 11 Tile to Floored Tile & Stone, Inc.; Bid Package 12 Acoustical Panel Ceilings to Southcoast Acoustical Interiors, Inc.; Bid Package 14 Painting to Cramer Painting Inc.; Bid Package 15 Specialties to RVH Constructors, Inc.; Bid Package 16 Laboratory Casework/Finish Millwork to Stolo Cabinets, Inc.; Bid Package 17 Fire Protection to Kincaid Industries, Inc.; Bid Package 18 Plumbing/Site Utilities to Emphyrean Plumbing; Bid Package 19 HVAC to Coutts Heating and Cooling, Inc.; Bid Package 20 Electrical/Fire Alarm/Low Voltage/Elevator to Southern California West Coast Electric, Inc.

FISCAL IMPACT

\$13,506,171.00 to Measure G Fund 21.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations

**SUBJECT: COMMUNITY FACILITIES DISTRICT 4 (COLLEGE PARK)
SPECIAL TAX ACCOUNTABILITY REPORT FOR FISCAL YEAR
2017/2018**

=====

BACKGROUND

The Local Agency Special Tax and Bond Accountability Act was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. In accordance with the requirements of the Accountability Act, Sections 50075.1 and 53410 of the Government Code of the State of California, an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure and shall contain a description of the amount of funds collected and expended and the status of any project required or authorized to be funded by the special tax and/or bond measure.

On July 20, 2006, the Board of Education adopted resolutions establishing Community Facilities District 4 (College Park) (CFD 4) and the qualified electors within CFD 4 approved the levy of a special tax for the purpose of providing for public school and infrastructure facilities; and the incurrence of bonded indebtedness. No bonds have been issued as of this date.

Koppel & Gruber Public Finance, CFD administrator contracted by the District, prepared the Special Tax Accountability Report for Fiscal Year 2017/2018.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept and file the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2017/2018.

FISCAL IMPACT

None.

NE:GJS:pw



**CHINO VALLEY UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(COLLEGE PARK)**

**SPECIAL TAX ACCOUNTABILITY REPORT
FISCAL YEAR 2017/18**

KOPPEL & GRUBER
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256
SAN MARCOS
CALIFORNIA 92078

T. 760.510.0290
F. 760.510.0288

District Administration

Chino Valley Unified School District
Norm Enfield, Superintendent
Gregory J. Stachura, Assistant Superintendent,
Facilities, Planning, and Operations
5130 Riverside Drive
Chino, CA 91710-4310
T. 909.628.1201
F. 909.548.6034

Special Tax Administrator

Koppel & Gruber Public Finance
Lyn Gruber/Douglas Floyd
334 Via Vera Cruz, Suite 256
San Marcos, CA 92078
T. 760.510.0290
F. 760.510.0288

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I. Background

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2002 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Special Tax Accountability Report has been compiled and is being presented for Fiscal Year (“FY”) 2017/18 pursuant to and in accordance with the requirements outlined in the Accountability Act.

II. Authorized Facilities

The qualified electors within CFD No. 4 authorized the School District to approve the levy of a special tax and the incurrence of bonded indebtedness in an amount not to exceed \$12,000,000 for Improvement Area A and \$18,000,000 for Improvement Area B to provide for the cost of the financing, design, construction, installation, rehabilitation and acquisition of certain school facilities, including repayment of existing indebtedness, the payment of statutory school fees, and incidental expenses.

The authorized school facilities are generally described as elementary, junior and high school buildings and facilities for grades kindergarten through twelve (12), including equipment and furnishing thereof, with an estimated useful life of five (5) years or more.

The construction, installation, rehabilitation and acquisition of certain authorized school facilities described have been financed through the use of lease payments, installment purchase payments or other payments (any such payments shall be hereinafter described as the “Certificates of Participation” or “COPs”). CFD No. 4 may repay in part or in full existing indebtedness, including COPs issued by the School District, to finance authorized facilities.

As of the date of this Report, no bonds have been issued. Special Taxes were levied by CFD No. 4 for the first time in FY 2007/08.

III. Collection of Special Taxes and Expenditures

A separate account is held by the School District for the deposit of special taxes levied by the CFD and for the disbursement of authorized expenditures. The following table provides a description of the collection of special taxes and the funds disbursed for authorized expenditures in FY 2017/18.

DESCRIPTION	AMOUNT ¹
BEGINNING BALANCE AS OF JULY 1, 2017	\$9,809,234.21
<u>Sources of Funds</u>	
Annual Special Tax Collections ²	\$2,205,954.50
Interest Earnings	113,048.53
<i>Subtotal Sources of Funds</i>	<i>\$2,319,003.03</i>
<u>Expenditures</u>	
Administrative Expenses	(\$35,990.76)
Facilities	0.00
<i>Subtotal Expenditures</i>	<i>(\$35,990.76)</i>
ENDING BALANCE AS OF JUNE 30, 2018³	\$12,092,246.48

1 Amounts include transactions posted on an accrual basis and may not reflect actual cash on hand.

2 Represents the actual special tax collections received from the County, including any penalties and interest accrued from prior year delinquent special taxes that have been paid within the past fiscal year.

3 The ending balance on hand includes a minimum three (3) years of funds being reserved for payment of the COPs as required per the County of San Bernardino.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Frank Arce, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:FA:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE
AND APPROPRIATE CREDENTIAL FOR THE 2018/2019 SCHOOL YEAR**

ADDINGTON, Jessica	Special Education Teacher	Ayala HS	11/16/2018
REESE, Jennifer	District Librarian	Secondary Curriculum	11/26/2018

RESIGNATION

MCDONOUGH, Ian	Special Education Teacher	Litel ES	11/02/2018
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APPOINTMENT – EXTRA DUTY

RODRIGUEZ, Jessica (NBM)	Color Guard (B)	Canyon Hills JHS	11/16/2018
GARCIA, Paul (NBM)	Band (B)	Woodcrest JHS	11/16/2018
DELEON, Kiana (NBM)	Girls Soccer (B)	Ayala HS	11/16/2018
GARCIA, Vanessa (NBM)	Girls Basketball (GF)	Ayala HS	11/16/2018
HARO, Ruben (NBM)	Girls Basketball (GF)	Ayala HS	11/16/2018
HARRIS, Brian (NBM)	Girls Basketball (GF)	Ayala HS	11/16/2018
KEVAL, Vikash (NBM)	Boys Basketball (GF)	Ayala HS	11/16/2018
LEACH, Jonathan	Baseball (B)	Ayala HS	11/16/2018
MARIN, Oscar (NBM)	Boys Soccer (B)	Ayala HS	11/16/2018
LEDESMA, Matthew (NBM)	Wrestling (GF)	Chino HS	11/16/2018
SURINA, Patrick (NBM)	Girls Basketball (B)	Chino HS	11/16/2018
SURINA, Patrick (NBM)	Boys Golf (B)	Chino HS	11/16/2018
GRANT, Donald	Boys Basketball (GF)	Chino Hills HS	11/16/2018
GOMEZ III, Juventino (NBM)	Wrestling (GF)	Chino Hills HS	11/16/2018
LAVIGNE, Jordin (NBM)	Dance (B)	Chino Hills HS	11/16/2018
STANFORD, Ronald	Girls Water Polo (B)	Chino Hills HS	11/16/2018
WALTERS, Eric (NBM)	Wrestling (GF)	Chino Hills HS	11/16/2018
AGREGADO, Alexandra (NBM)	Girls Basketball (B)	Don Lugo HS	11/16/2018
BOYER, Francisco (NBM)	Boys Basketball (GF)	Don Lugo HS	11/16/2018
GUTIERREZ, Mark (NBM)	Wrestling (GF)	Don Lugo HS	11/16/2018
RESENDIZ, Liliana (NBM)	Boys Basketball (GF)	Don Lugo HS	11/16/2018
ROBLEDO, George (NBM)	Wrestling (B)	Don Lugo HS	11/16/2018
WALTZ, Dean (NBM)	Boys Basketball (GF)	Don Lugo HS	11/16/2018

TOTAL GF:	\$28,687.00
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APPOINTMENT - EXTRA DUTY - ACTIVITIES

GOSSETT, Natasha	Yearbook Coordinator	Cortez ES	11/16/2018
MOSS, Rochelle	Science Fair Coordinator	Cortez ES	11/16/2018

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY – ACTIVITIES (cont.)

JENKINS, Elizabeth	Jr. High Color Guard Advisor	Magnolia JHS	11/16/2018
INGLIMA, Heather	Junior Class Advisor	Chino HS	11/05/2018
CHOI, Jung	AVID Advisor	Chino Hills HS	12/01/2018
TOTAL:			\$4,950.62

DELETE - EXTRA DUTY - ACTIVITIES

JENKINS, Sean	Jr. High Color Guard Advisor	Magnolia JHS	11/16/2018
HARPER, Clifford	Dept. Chair Voc. Ed./Music/Art	Townsend JHS	10/29/2018
SWANSON, Kylie	Junior Class Advisor	Chino HS	11/03/2018
VIVANCO, Lora	AVID Advisor	Chino Hills HS	12/01/2018
TOTAL:			-\$5,428.89

APPOINTMENT- EXTRA DUTY – DEPARTMENT CHAIR

CHAMBERLAIN, Colleen	K-1 Grade Level Chair	Litel ES	10/19/2018
SONDERS, Amy	4-6 Grade Level Chair	Wickman ES	11/16/2018
TOTAL:			\$2,131.13

DELETE - EXTRA DUTY – DEPARTMENT CHAIR

LEAL, Susan	K-1 Grade Level Chair	Litel ES	10/19/2018
GARCIA, Kirstie	4-6 Grade Level Chair	Wickman ES	11/16/2018
TOTAL:			-\$2,131.13

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH
JUNE 30, 2019**

CHAN-MUNROE, Jennifer	DEVRIES, Andrea	DIAZ, Desirae
GARCIA, Davina	HARRIS, Toni	HAYS, Kenneth
MARTINEZ, Elizabeth	NGUYEN, Nicole	SHAMMAS, Catherine

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

SELVIDGE, Gina	Nutrition Services Asst. I (NS)	Borba ES	11/16/2018
TORRES, Monica	IA/Special Education/SH (SELPA/GF)	Glenmeade ES	11/16/2018
PICHARDO, Diana	IA/Special Education (SELPA/GF)	Cal Aero K-8	11/26/2018
ACOSTA, Nadine	Interpreter-Deaf/Hard of Hearing (GF)	Don Lugo HS	11/16/2018
BORCHARDT, Dan	Bus Driver (GF)	Transportation	11/16/2018
REYNOSO, Gregorio	Bus Driver (GF)	Transportation	11/16/2018

PROMOTION

CIPRIANO-TRAIN, Xenia	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days TO: IA/Special Education /SH (SELPA/GF) 6 hrs./181 work days	Wickman ES Glenmeade ES	11/16/2018
MUNOZ, Veronica	FROM: IA/Special Education (SELPA/GF) 5 hrs./181 work days TO: Typist Clerk II (GF) 8 hrs./201 work days	Boys Republic HS Ayala HS	11/16/2018
KALINOWSKI, Linda	FROM: High School Receptionist (GF) 8 hrs./200 work days TO: Typist Clerk II (GF) 8 hrs./201 work days	Chino HS Chino HS	11/16/2018
HARADA, Dana	FROM: Payroll Technician (GF) 8 hrs./261 contract days TO: Billing Specialist (GF) 8 hrs./261 contract days	Business Services Health Services	11/16/2018

CHANGE IN ASSIGNMENT

LEON, Jenifer	FROM: Nutrition Services Assistant I (NS) 2 hrs./261 contract days TO: Nutrition Services Assistant I (NS) 3 hrs./181 work days	Cal Aero K-8 Liberty ES	11/16/2018
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CHANGE IN ASSIGNMENT (cont.)

VALADEZ, Christian	FROM: Custodian I (GF) 8 hrs./261 contract days TO: Custodian I (GF) 8 hrs./180 work days	Cattle ES Chino HS	11/16/2018
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INCREASE HOURS/DAYS

FLAUGHER, Monica	FROM: IA/Special Education/SH (SELPA/GF) 4.8 hrs./ 181 work days TO: IA/Special Education/SH (SELPA/GF) 5 hrs./181 work days	Rolling Ridge ES Rolling Ridge ES	11/16/2018
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ADDITIONAL ASSIGNMENT

VARGAS, Maria	IA/Biling.-Bilit. Spanish (ESLC)	Adult School	11/26/2018
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PLACED ON 39 MONTH RE-EMPLOYMENT LIST

MCNABB, Lisa	IA/Special Education /SH (SELPA/GF)	Eagle Canyon ES	11/01/2018
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RESIGNATION

MIRANDA-REYES, Lorena	Health Technician (GF)	Walnut ES	10/31/2018
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APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JULY 1, 2018, THROUGH DECEMBER 31, 2018

VISAYA, Anne	IA/Special Education /Collab.	Rolling Ridge ES
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APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019

ALDECOA, Corryna	BAHENA, Ashley	CASTANEDA, Hannah
DE LA TORRE, Roxana	FODDRILL, Derek	HARTMAN, Hannah
HURD, Jacob	LORUSSO, Elizabeth	RICO, Jonathan
TOOLE, Cailee	WERLING, Cory D.	

(504)	= Federal Law for Individuals with Handicaps
(ACE)	= Ace Driving School
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CAHSEE)	= California High School Exit Exam
(CC)	= Children's Center (Marshall)
(CDF)	= Child Development Fund
(CSR)	= Class Size Reduction
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MM)	= Measure M – Fund 21
(MAA)	= Medi-Cal Administrative Activities
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

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DATE: November 15, 2018

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Craig Frame, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

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BACKGROUND

Claim 18-10-18 was submitted on October 23, 2018, by attorney Jeffrey A. Rudman, on behalf of Heather Paradee and her daughter, a student at Cal Aero K-8. Claimant alleges injury after student fell and hit her head on the base of a lamppost on school grounds. Claimant seeks damages and seeks a settlement demand that lies within the jurisdiction of the Superior Court exceeding \$25,000.00.

Claim 18-10-19 was submitted on October 29, 2018, by Christine Baker, assistant principal at Ayala HS. Claimant alleges vehicle damage after a tree in the staff parking lot fell on her vehicle due to extreme winds. Claimant seeks reimbursement for vehicle damages in the amount of \$6,650.00.

Claim 18-10-20 was submitted on October 29, 2018, by Jill Ann Anderson, assistant principal secretary at Ayala HS. Claimant alleges vehicle damage after a tree in the staff parking lot fell on her vehicle due to extreme winds. Claimant seeks reimbursement for vehicle damages in the amount of \$3,552.32.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.